

# PARENTAL GRIEVANCE PROCEDURE

## Board Policy 830

Parents or guardians who feel they have legitimate grievances related to pupil-teacher-staff relationships shall be expected to adhere to the following procedures:

Step 1

### Discussion with the Teacher

Discuss the grievance or complaint with the child's teacher first, if it is a pupil-teacher problem. The parent or guardian must, via the principal's office, make an appointment to consult with the teacher at a time, which will not interfere with the normal classroom procedures.

Step 2

### Joint Meetings (Teacher, Admin and/or Deputy Supt.)

If, after consultation with the teacher, the parent or guardian still is not satisfied, he may then request a joint meeting with the teacher and the principal. If after consultation with the teacher and the principal, the parent or guardian is still not satisfied, he may request a joint meeting with the teacher, the principal and the Deputy Superintendent of Education.

Step 3

### Appeal to Superintendent of Education

If the parent or guardian, teacher, principal or Deputy Superintendent are unable to arrive at a satisfactory understanding of the problem involved, the parent or guardian may then appeal, in writing, to the Superintendent of Education.

Step 4

### Appeal to Board

If, after a written appeal has been made to the Superintendent of Education, a satisfactory solution to the problem sill cannot be reached, the parent or guardian may submit an appeal, in writing, to the Territorial Board of Education.